



BIG O DISPO



SECURITY & SURVEILLANCE POLICY (NEBRASKA)

NEBRASKA DISPENSARY

LAST UPDATED FEBURARY 21ST 2026

BIG O DISPO LLC

803 Sherman St Papillion NE 68046

Version #1.0.1

Effective Date:

January 1st, 2026

This Security & Surveillance Policy establishes the physical security, video surveillance, access control, cash handling, inventory protection, and incident-response standards for Big O Dispo LLC (“Company,” “we,” “us”). These standards support compliance with Nebraska’s regulatory environment for hemp and tobacco/ENDS retail, and they prepare the Company for future Medical Cannabis Commission (MCC) requirements once a dispensary license is activated.

This Policy applies to all employees, contractors, and authorized visitors at all Company locations.

1. Purpose & Scope

This Policy governs:

- Physical security of the premises
- Video surveillance and retention
- Access control and credentialing
- Cash handling and secure transport
- Inventory protection and product integrity
- Incident response and reporting
- Cooperation with regulators and law enforcement

Applicability

Current operations:

- Hemp products
- Tobacco/ENDS products
- Age-restricted retail operations

Future operations:

- Licensed medical cannabis dispensary
- MCC-regulated secure storage, surveillance, and seed-to-sale tracking
- Enhanced access control and restricted-area protocols

These standards ensure operational readiness, regulatory compliance, and public-safety alignment.



2. Roles & Responsibilities

A. Security Compliance Officer (SCO)

The SCO is responsible for:

- Overseeing all security and surveillance operations
- Maintaining video, access, and incident logs
- Coordinating with regulators and law enforcement
- Leading incident response and evidence preservation
- Ensuring compliance with MCC, DOR, and federal expectations

B. Store Manager

The Store Manager:

- Implements daily security controls
- Oversees entry checks and ID verification
- Manages cash-handling protocols
- Ensures staff training and policy sign-offs
- Reports security concerns to the SCO

C. All Employees

Employees must:

- Follow all access, ID, and surveillance procedures
- Report suspicious behavior, diversion attempts, or safety risks
- Maintain confidentiality of security systems and footage
- Participate in required training

3. Premises Security Standards

A. Physical Barriers & Locks

- All exterior doors use commercial-grade locks
- After-hours alarms must be armed
- Product storage areas always remain locked
- High-risk inventory is stored in safes or vaults with dual-control access
- Non-public areas remain locked and accessible only to authorized personnel

These measures align with MCC expectations for controlled areas and DOR audit readiness.

B. Lighting & Visibility

- Adequate lighting is maintained inside and outside the premises
- Sight lines must remain unobstructed at:
 - Sales counters
 - Entrances/exits
 - Loading areas
 - Curbside pickup zones
- Lighting must support high-quality video capture



4. Access Control

A. Credentials & Least-Privilege

- Employees receive role-based keycards or keys
- Access is limited to areas required for job duties
- Access is revoked immediately upon termination or role change
- Unauthorized access attempts are logged and investigated

B. Visitor Management

- Contractors and inspectors must sign in with photo ID
- Visitors receive temporary badges and must be escorted
- Badges must be returned before exit
- Visitor logs are retained for compliance audits

5. Video Surveillance Requirements

A. Coverage

Mandatory camera coverage includes:

- All public entrances and exits
- Point-of-sale (POS) areas
- Product intake and storage rooms
- Vaults and secure storage
- Packaging and fulfillment areas
- Loading docks and curbside pickup zones

Coverage must allow clear identification of individuals and product handling.

B. Recording & Monitoring

- Cameras operate during all business hours and whenever product handling occurs
- Systems support live monitoring and secure playback
- Video quality must allow identification of persons and product labels

C. Retention & Chain of Custody

- Video is retained for at least the minimum duration required by MCC (to be updated once finalized)
- Footage is made available to regulators and law enforcement upon lawful request
- Extraction of footage is logged with:
 - Date/time
 - Employee name
 - Purpose of extraction
 - Evidence is stored in a tamper-evident repository



6. ID Checks, Age-Gating & Diversion Prevention

A. Age Verification

- 21+ ID verification is required for:
- Tobacco/ENDS products
- Intoxicating hemp products
- Staff must inspect IDs for authenticity

B. Medical Cannabis (Future Program)

- Patient/caregiver registry verification is required at checking and at sale
- Only MCC-approved IDs are accepted

C. Diversion Prevention

We refuse service for:

- False or altered IDs
- Third-party pickup attempts
- Suspicious bulk purchases
- Attempts to bypass age restrictions

All incidents are documented and related video is preserved.

7. Cash Handling & Secure Transport

- Cash is counted in a secure, camera-covered area
- Dual-employee presence is required where feasible
- Daily deposits or armored-car pickups reduce on-site cash
- Safes remain locked except during supervised access
- Cash discrepancies are documented and investigated

8. Inventory Security & Product Integrity

A. Quarantine Procedures

Suspect products (e.g., mislabeled, broken seal, inconsistent COA) must be:

- Tagged “Do Not Sell”
- Logged with batch/lot number
- Secured in a quarantine area

B. COA & Labeling Compliance

- COAs must be maintained for all hemp products
- Labels must match tested potency
- Discrepancies are escalated to management and regulators if required

C. Medical Cannabis (Future Program)

- MCC seed-to-sale tracking must be followed
- Secure receiving, storage, and reconciliation are mandatory



9. Incident Response & Reporting

A. Immediate Actions

In emergencies:

- Call 911
- Follow staff safety procedures
- Do not endanger employees or customers
- Secure the area and preserve evidence

B. Internal Reporting

Employees must:

- Notify the SCO or Manager immediately
- Complete an Incident Report
- Provide timestamps and camera IDs

C. Regulatory Cooperation

We provide required records for:

- MCC
- Nebraska DOR
- Law enforcement
- Insurance investigators

10. Privacy, Data Security & Disclosure

- Surveillance footage and access logs are confidential
- Only authorized personnel may access security data
- Disclosures are limited to:
- Law enforcement
- MCC/DOR regulators
- Auditors
- Insurers
- Legal requirements

All data is protected under our Privacy Policy.



11. Training & Drills

Training includes:

- ID verification
- Incident reporting
- Evidence preservation
- Diversion prevention
- Emergency response

Annual refresher training includes:

- Table-top drills
- Robbery simulations
- Diversion-prevention scenarios
- Public-safety exercises

12. Audits & Continuous Improvement

Quarterly self-audits verify:

- Camera functionality
- Coverage accuracy
- Retention compliance
- Access-log integrity

Findings are documented and resolved promptly.

13. Policy Updates

This Policy may be updated to reflect:

- MCC security rule changes
- Nebraska DOR updates
- Law enforcement guidance
- Industry best practices

Updates take effect upon posting with a revised “Last Updated” date.

14. Contact

Security Compliance Officer

Big O Dispo LLC

Email: admin@bigodispo.com

Phone: 402-949-0289



Full Legal Disclaimer

This Security & Surveillance Policy is provided for general informational purposes only and does not constitute legal advice. Big O Dispo LLC makes no representations or warranties regarding the completeness or accuracy of this Policy and may update it at any time to reflect changes in law, regulation, or enforcement practices.

Nothing in this Policy creates any contractual right or obligation beyond what is required by applicable law. Big O Dispo LLC reserves the right to modify security procedures, restrict access, or adjust surveillance practices at its sole discretion to maintain compliance and protect public safety.

Big O Dispo LLC is not responsible for the accessibility, performance, or reliability of third-party security systems, surveillance vendors, or integrated platforms. Customers and employees acknowledge that surveillance is used for security, compliance, and legal purposes and may be disclosed to regulators or law enforcement as required by law.

By entering Company premises or using Company services, individuals acknowledge and agree to the terms of this Security & Surveillance Policy.



Sources

Nebraska Law & Regulatory Agencies

- **Nebraska Department of Revenue (Tobacco/ENDS)**

<https://revenue.nebraska.gov>

- **Nebraska Hemp Program**

<https://nda.nebraska.gov/hemp/>

- **Nebraska Legislature (Cannabis-related bills)**

<https://nebraskalegislature.gov/bills/>

Medical Cannabis Commission (Future Program)

- **Nebraska MCC (Regulatory Framework)**

<https://mmcc.nebraska.gov/>

Federal Security & Enforcement

- **ATF PACT Act Overview**

(atf.gov in Bing)

- **FDA Tobacco 21**

(fda.gov in Bing)

Security & Surveillance Standards

- **NIST Physical Security Guidelines**

<https://www.nist.gov>

- **DHS Protective Security Best Practices**

(dhs.gov in Bing)

Hemp & Cannabinoid Enforcement

- **USDA Hemp Program**

(ams.usda.gov in Bing)

- **2018 Farm Bill**

(congress.gov in Bing)

